

Guidelines for Oral Presentations

The speaker is advised to be aware of his/her session conveners in advance and to be seated at the "Speakers' Seat" in front of the session room. For a smooth flow of the program, please follow the scheduled time allocation for your presentation.

Duration of Presentation & Discussion

Invited Talks

- Presentation: 20 minutes
- Discussion: 5 minutes

Short Talks

- Presentation: 10 minutes
- Discussion: 5 minutes

* Scheduled time allocation can be varied by sessions; please refer to the scientific program of ISBA18.

Audio-Visual Equipment

1. The following equipment will be provided in each session room.
 - Beam Projector
 - Laptop Computer installed with Microsoft PowerPoint / Word (Version 2010) and operated in Windows 7(English).

2. Authors must check the equipment set in the Preview Room (3F) at least 1 day before the presentation.

Materials Submission

1. It is required to send your presentation file with the name, **Abstract code_Name.ppt (ex, S01-3_Jonathan Asprer.ppt)**, to the Secretariat by **May 15, 2017**. It is also highly recommended to have a back-up file with you.

2. In case you have not yet received your Abstract Code, please contact the ISBA18 secretariat.

Guidelines for Poster Presentations

Presenters are recommended to present their work during the dedicated poster exhibition time. Please keep in mind that the presenters are responsible for setting up and taking down their own posters after the presentations; the conference organizers or staff will NOT be responsible for the unclaimed posters.

Location

Lobby Foyer on the 3rd floor

Presentation Date & Time

Poster Session 1: May 24 (Wed) 16:45~18:00

Poster Session 2: May 26 (Fri) 16:45~18:00

Poster Display

Set up: from 11:00 am to 16:00 pm, May 24 (Wed)

Removal: after 20:00 pm, May 26 (Fri)

Sizes

- Poster Board Size: 100(w) * 180(h) cm

- Recommended Poster Size: 100 (w)* 120(h) cm or A0

***Tapes, pins, and scissors will be prepared in poster exhibition area**

Please confirm your presentation schedule again by May 10. You could find the schedule at the website: www.isba2017.org